

Republic of the Philippines **Cagayan State University BIDS & AWARDS COMMITTEE**

Tuguegarao City, Cagayan

Tel. No.: (078) 377 5520 Email: bacsecretariat@csu.edu.ph **REQUEST FOR QUOTATION**

RFQ NUMBER:	2025-02-11RC	PURPOSE:	YEARBOOK TO BE GIVEN TO CLASS 2024 ANDREWS CAMPUS
PR NUMBER:	2025-01-025	DATE OF ACTIVITY, IF ANY:	
RFQ DATE:	March 7, 2025	CLOSING DATE OF OPPORTUNITY:	March 10, 2025
END-USER:	MELVIN MORA		

GENERAL CONDITIONS:

1.	Write legibly. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly
	authorized representative/s

- Delivery period must be within _ calendar days upon receipt of purchase order. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 3. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
- 4. Warranty shall be for a period of months/year from acceptance of the procuring entity if applicable.
- 5. Price quotations exceeding the Approved Budget for the Contract shall be rejected.
- Quotation is INCLUSIVE OF TAX AND DELIVERY COST.

The following documents are also required to be submitted along with your quotation on the specified deadline above:

- 1. Copy of valid and updated Business/Mayor's Permit;
- 2. Certificate of PhilGEPS Registration;
- 3. Professional License /Curriculum Vitae (for Consulting Services) and
- 4. Valid PCAB License (for Infrastructure).

Prior to award and condition for payment, you will be required to submit:

- Notarized Omnibus Sworn Statement (GPPB-prescribed forms); and/or
- Income/ Business Tax Return (for ABC's above Php 500k)

Please quote your best and lowest price you can offer for the item/s below and state the shortest time of delivery.

Kindly submit/email your quotation duly signed by your representative together with the above-stated requirements on or before the deadline of submission stated above.

Note: All fields must be filled, please write "N/A" or none if not applicable nor available.

SHERWIN B. PASIGAN

Official Canvasser

MR. ABRAHAM C. BANGAYAN, JD, MLS

BAC-2 CHAIRPERSON

TO: Cagayan State University- Andrews Campus Caritan Sur, Tuguegarao City, Cagayan

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s follows:

No.	UNIT	QTY	Description	Recommended model	Unit Cost	Total Cost
1			Class 2024 Yearbook			
	рс	1672	Specs: Design, Lay-out and Printing Back to back layouting Hard cover (colored) Letter size (8.5 x 11) Glossy (colored) 110 gsm (pages – depend on the number of pictures)			
ABC: 1,170,400.00						

Canvassed as: <u>√</u> PER ITEM PER LOT

I hereby bind myself and certify to comply with all the above Technical Specifications and Schedule of Requirements.



Form No. F-BAC-1115 Rev.02 February 14, 2024



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Tuguegarao City, Cagayan
Tel. No.: (078) 377 5520
Email: bacsecretariat@csu.edu.ph

Corporate Name:	
Address:	
Contact No./Email Address:	
TIN No:	
PhilGEPS Registration Number:	
	Signature Over Printed Name of Authorized Representation



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